

**VILLAGE OF TURTLE LAKE
PERSONNEL COMMITTEE MEETING MINUTES
MAY 11TH, 2011**

CALL TO ORDER: Personnel Committee Chair Dennis Becker called to order a meeting of the Turtle Lake Personnel Committee at 8:00 a.m. on Wednesday, May 11, 2011.

ROLL CALL: PRESENT: Becker, and Koenig. Absent: None. Others present were Clerk Maxwell-Parker, Village President Laurie Tarman and Chief of Police Al Gabe. Gabe exited the meeting at 8:25 a.m. Public Works Director Davis arrived at 9:05 a.m.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS:

Discussion and Consideration of Union Contract and Labor Negotiations – No motions were made.

NEW BUSINESS:

Discussion and Consideration of Patrol Officer Resignation and Vacancy – The Committee reviewed the resignation of Officer Eric Rieland from the Turtle Lake Police Department which is effective July 31, 2011. Chief Gabe described the process of hiring the Department has utilized in the past. They advertise for three weeks, sort through applications based on criteria standards, then administer a State written, four part test, a psychological exam, and determine the top ten candidates. The process continues to first round interviews with law enforcement, chief and administration using a twenty question evaluation and point system. The final top three candidates then meet with the Personnel Committee, Chief and administration for more in depth interview.

It was moved by Becker and seconded by Koenig to recommend to the Board to proceed with hiring a new officer as described and to employ an intern at the Police Department to assist with the hiring process.

Roll call vote: Yeas – all present. Nays – None. Motion carried.

Discussion and Consideration of Current Staffing for the Administration Department - No motions were made.

ADJOURNMENT:

It was moved by Koenig and seconded by Becker to adjourn this meeting of the Turtle Lake Personnel Committee at 9:17 a.m.

Roll call vote: Yeas – all present. Nays – None. Motion carried.

Prepared by:
Danielle E. Maxwell-Parker
Village Clerk