

**VILLAGE OF TURTLE LAKE  
REGULAR BOARD MEETING MINUTES  
JUNE 20, 2011**

**CALL TO ORDER:** Village President Laurie Tarman called to order a regular meeting of the Turtle Lake Board of Trustees at 6:30 p.m. on Monday, June 20<sup>th</sup>, 2011

**ROLL CALL: PRESENT:** Tarman, Morton, Mandley, Becker, Itzin and Koenig. Absent: Braastad. Others present were Clerk Danielle Maxwell-Parker, Police Chief Al Gabe, Public Works Director Cory Davis, Dave Slack of Halco Press; Dennis Zemke, Municipal Judge; Tom Ludy of GreenWhey Energies, Inc.; Rick Phillips, business owner; Dale Hove, Village resident; and Jill Strasser, Town of Beaver resident. Aimee Juan, St. Croix Casino, arrived at 6:45 p.m.

**REVIEW OF CONSENT AGENDA:** Unfinished business "A," Cumberland Ambulance Presentation was tabled due to a family emergency. It was moved by Koenig and seconded by Itzin to approve the consent agenda as presented.

**Roll call vote:** Yeas – all present. Nays – none. Motion carried.

**PUBLIC COMMENT:** None.

**COMMITTEE REPORTS:** The Planning Commission met on June 13<sup>th</sup>, they heard about proposed development and other items would be discussed further on the agenda.

**DEPARTMENTAL REPORTS:**

**Administration** – Clerk Maxwell-Parker reported on past month events, a hearing at the Board of Review of which the Board upheld the Assessor's original valuation; a meeting of the Planning Commission was held on May 23<sup>rd</sup> to consider WisDOT's inquiry whether or not the Village would continue to support the Short South Hwy. 8 Bypass if Hwy. 63 were included, more information was needed and WisDOT will present to the Commission during their next Committee meeting of June 27<sup>th</sup>. Maxwell-Parker described recent clerk meetings and trainings for recertification and that the Village Hall would have limited hours during the week of her attendance of the Clerk's Institute, July 11<sup>th</sup> – 15<sup>th</sup>, due to limited staff. She continued to report that the land agreements were nearing finalization, the new CSM was recorded and other upcoming projects within the Department. The new Court Intern, Allison Lutz, started June 1<sup>st</sup> and is working quite well and will be concentrating work hours this summer prior to returning to college in late August. Municipal Judge Dennis Zemke elaborated on the Court Intern position and progress; he stated that he will be spending extra hours on Court due to his recent retirement. President Tarman commented that the Board would hold upcoming financial workshops as Sean Lentz is available and that the land agreement with Infinity is progressing and plans have been submitted.

**Legal** – None.

**Police** – Chief Al Gabe reported that 150 citations were issued during the Click-It-Or-Ticket program, several no insurance citations and that the Department has been busy with sexual assault cases - some juvenile, a stolen motor vehicle with meth, theft arrests, and yard clean-up. He stated that they are staying on top of residents and owners of vacant lots. He and Maxwell-Parker are working together on National Night Out, August 2<sup>nd</sup>; he requested ideas for entertainment, activities and involvement of business owners and community organizations. This is the third annual event in which residents are to come out to meet and get to know their community. Gabe continued that the Pow-Wow is scheduled and the Department was notified

one week ago. The Officers are not fully scheduled due to short notice and they will not patrol the Pow-Wow grounds. He described the hiring process and that 92 applications were received which were sorted by qualification requirements, non-compliance on applications, and background checks. The written test was issued to 58 applicants; the two part test offered ten applicants for first round interviews to be held on June 30<sup>th</sup> and second round set for July 7<sup>th</sup>. Gabe requested one member minimum of the Personnel Committee for the interviews. It was noted that Becker and Koenig would be available.

**Public Works** – Director Cory Davis described how the Department has been utilizing the new part-time staff with mowing and completing the work by Thursday of each week, weather permitting. Davis has been meeting with developers to discuss utility connection. He reported that the storm siren is out and to be replaced. There was a water main break in the Biermann Development; Davis said the ground must have shifted and caused a crack in the line. He continued to state that there have been many Digger's locates as utilities are going in around town and locals doing home projects. The main lift station pump went out resulting in an estimate for \$2,800 repair; a seal may have gone bad and water entered the motor. The Department has been busy with jet rodding lines, the sewer line at Hartzell was plugged and out of reach of equipment to clear the lateral during a tournament; a port-a-potty was set up until it could be cleared. Danny Pabst spoke with the DNR regarding back flow and cross connection control regulations affecting the Department. The DNR is increasing water testing requirements and regulation on wells and water systems. Kerry sent highly concentrated acid strength waste to the WWTP; the system buffer was unable to keep up since the pH was so extremely acidic. The WWTP is back to normal and running smoothly. It was asked what happens if the WWTP goes outside of its limits; Davis stated that it is the Village that holds the permit but written notice is sent to the Industry with associated expenses and penalty.

**UPDATES OF DEVELOPMENTS IN TIF DISTRICT #3** – Tom Ludy provided an update but first stated that Midwest Stainless Technologies is not a steel manufacturing plant. WI Whey Proteins is still moving along. GreenWhey Energies, Inc. continues to dig deeper than initially projected as the soil requires more rock for their foundation. A public hearing is scheduled for their Air Permit from the DNR; they scheduled with Maxwell-Parker at Village Hall. He stated that the campers have been cooperative at the RV Park, soil borings are near complete, and the road between the two developments has been designed. Xcel Energy has been at the site to determine bridge and line placement. Ludy said that he needs to know if the Village will accept a sixteen (16) foot clearance across Western Boulevard for maintenance runways, which will look similar to crosswalks over freeways. Ludy described the air permit process due to an inquiry by Davis. Ludy expressed that they are looking to August 1<sup>st</sup> as a start date and completion to be nine (9) months from the start of construction. Tarman inquired whether or paving is around the facility only and if the Tower Avenue is not paved what issues would it cause. Ludy responded that the DNR has no control over that issue but there would be a potential clogging of WI Whey Proteins' filters for outside air. It was noted by Tarman that she and Davis would attend the upcoming meeting of the Town of Beaver to discuss Cemetery Avenue.

### **NEW BUSINESS:**

**Joint Powers Agreement between Barron County and Village** – Maxwell-Parker explained that the agreement is routine and that the State requires all 911 Dispatch to be allowed within each jurisdiction for services and vice versa. Concerns were expressed of potential increase of dispatch to County calls. Gabe explained further that it is not an additional commitment of the Municipality or County, as would be a municipal aid agreement. The agreement is stating that the 911 calls will be handled by the County and services rendered.

It was moved by Koenig and seconded by Itzin to approve the Joint Powers Agreement between Barron County and the Village of Turtle Lake for the enhanced 911 System as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Ward Creation due to Redistricting following the 2010 Census** – Maxwell-Parker explained that the Village's population went down in Barron County to 957 for the 2010 Census and that ward creation is not required for populations less than 1,000.

It was moved by Mandley and seconded by Itzin to not create new wards within the Village during the 2011 redistricting of Barron and Polk Counties.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Professional Service Agreement with SEH for Western Avenue & Lift Station Modification Project** – It was asked why the agreement with SEH is in pieces versus one lump; two items were only what the Village requested at the time. Director Davis requested that the item be tabled as he needs to address some items prior to moving forward.

It was moved by Becker and seconded by Mandley to table Item C, Consideration of Professional Service Agreement between the Village and Short Elliot Hendrickson, Inc. (SEH), for Western Avenue and Lift Station Modification Project.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Adjustment to Municipal Bond Schedule** – Maxwell-Parker explained that the Bond Schedule had not been updated for nearly ten years and that some bond amounts could increase to remain impactful on defendants; she also mentioned that flexibility with tier amounts versus the flat \$250 would be beneficial in Court since some disorderly conduct violations are more severe than others. Gabe described his request to increase possession fines to the State maximum rather than the current \$200 fine and to increase the retail theft amount.

It was moved by Tarman and seconded by Mandley to approve the updated Bond Schedule as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Beer and Liquor License Renewals** – Chief Gabe was asked about subsequent OWI convictions of applicants for Operator's Licenses. He explained the precedence of five or more in five years and that the Village needs to be consistent and to set a policy and parameters. He described how questionable applicants are asked to come before the Board. He also stated that due to the current underage checks by the County is putting an end to poor servers.

It was moved by Mandley and seconded by Morton to approve the beer and liquor license renewals as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Cigarette License Applications** – Gabe said that compliance checks with Barron County Safe and Stable Families Coalition were conducted in Turtle Lake and all passed.

It was moved by Koenig and seconded by Mandley to approve the cigarette licenses as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Amplified Device Permit for St. Croix Casino's Outdoor Concerts** – Aimee Juan described the upcoming concerts, Turtle Fest, to be held July 15<sup>th</sup> and 16<sup>th</sup>. Questions regarding decibel limits of those with or without amplified device permits were expressed. Clerk Maxwell-Parker will look into such parameters.

It was moved by Morton and seconded by Becker to approve the amplified device permit for the St. Croix Casino for two (2) outdoor concerts on July 15 and 16, 2011 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Amplified Device Permit for St. Croix Casino's Pow-Wow** – It was moved by Itzin and seconded by Becker to approve the amplified device permit to the St. Croix Casino for the annual Pow-Wow to be held June 24, 25, and 26, 2011 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

Juan invited President Tarman or another representative of the Village to welcome visitors during the opening ceremonies.

**Park Reservation & Amplified Device Permit to Lions Club for the Turtle Lake Fair** – It was moved by Itzin and seconded by Mandley to approve the exclusive use park permit and amplified device permit to the Turtle Lake Lions Club for the Inter-County Fair to be held on July 8, 9, and 10, 2011 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Temporary Class "B" Retailer's License to Lions Club** – It was moved by Itzin and seconded by Mandley to approve a Temporary Class "B" Retailer's License to the to the Turtle Lake Lions Club for the Inter-County Fair to be held on July 8, 9, and 10, 2011 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Street Use Permit for Turtle Lake Chamber** – It was moved by Itzin and seconded by Becker to approve a Street Use Permit to the Turtle Lake Area Chamber of Commerce for the Chamber Parade to be held on July 10, 2011 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Amplified Device Permit for Spare Time Bowl Outdoor Concerts** – It was moved by Itzin and seconded by Morton to approve an amplified device permit to Spare Time Bowl Bar & Grill for two (2) outdoor concerts to be held on August 13, 2011 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Park Reservation and Amplified Device Permit to the G.T.L.A.A. for the Cars & Crafts in the Park** – It was moved by Koenig and seconded by Becker to approve an exclusive use park permit and amplified device permit to the G.T.L.A.A. for the Cars & Crafts in the Park to be held on August 14, 2011 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**Planning Commission Recommendations regarding TID #3 and Utility Extensions in Industrial Park** – Maxwell-Parker proved a synopsis of the Commission's meeting of June 13<sup>th</sup>. Marketing and promotion of the remaining parcels were discussed as well as the needs of the park and potential development. Davis elaborated on the positive response from the DNR if the water lines would be looped in the park, as this is their preference. The loop would help with the heavy use along Western Boulevard and at the Fire Department. He stated that

they are simply looking at having development improvements bid-ready. Costs of the sewer and water extension to the north by SEH were distributed.

It was moved by Mandley and seconded by Tarman to accept the Planning Commission's recommendation to approve the engineering and design by SEH of planning the sewer and water utility loop to the north in the Industrial Park of TID #3 in the amount of \$9,500 as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

Ludy requested to be on the Village's next Board agenda for a land acquisition request for some of the remaining acreage in the Industrial Park, 9.44 acres.

**Authorization to Personnel Committee to begin Labor Negotiations** – It was moved by Tarman and seconded by Morton to authorize the Personnel Committee to begin Labor Negotiations with both Unions.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**BILLS AND CLAIMS:**

It was moved by Becker and seconded by Morton to approve the bills and claims for the Village as presented.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

**ADJOURNMENT:**

It was moved by Mandley and seconded by Itzin to adjourn this meeting of the Turtle Lake Board of Trustees at 8:12 p.m.

**Roll call vote:** Yeas – all present. Nays – None. Motion carried.

Prepared by:  
Danielle E. Maxwell-Parker  
Village Clerk